



INTERSOFT

Intelligent Shipper

Silent Printing

Quick Reference Guide

Version 1.0

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Intelligent Shipper's Silent Printing Quick Guide

The image shows a 'Registration and Profiles' window. It has two main sections: 'Register Profile' and 'Proxy Configuration'. The 'Register Profile' section includes fields for 'Email Address*', 'Password*', 'Workstation/Profile Name*' (with 'INTPROJ009LT' entered), a 'Share This Profile' checkbox, and a 'Description' field. A 'Register / Create Print Profile' button is at the bottom of this section. The 'Proxy Configuration' section has radio buttons for 'Proxy' (Default, Other, None) and 'Credentials' (Default, Other), along with fields for 'Address', 'Port', 'Username', and 'Password'. Numbered callouts 1 through 7 point to specific fields and the main button.

In Intelligent Shipper navigate to Maintenance > Silent Printing and select "Download Silent Print Application". Once the application is downloaded the Registration and Profiles screen will open automatically.

To create a Silent Print Profile, complete the following steps:

1. Enter the email address you use to login to Intelligent Shipper.
2. Enter the password you use to login to Intelligent Shipper.
3. Enter a profile name for the Silent Print Profile (this will be displayed in the Intelligent Shipper Silent Printing screen). The field will be populated with the name of your PC by default, and you can change this to name of your choice.
4. Tick the "Share This Profile" box to make the profile available to other users.
5. Enter a description for the Silent Print Profile (this will be displayed in the Intelligent Shipper Silent Printing screen).
6. Select the required proxy configuration. The "Default" option will be selected automatically and can be changed if needed.
7. Once values have been entered in all fields select "Register / Create Print Profile". Your Silent Print Profile will be created and available for selection in the Intelligent Shipper Silent Printing screen.

Silent Printing						
Dashboard / Maintenance / Silent Printing						< Back
Search...						Download Silent Print Application
4 Print Profiles						
Profile Name	Description	Shared Profile	Active	Created	Select	Edit
Download Documents	Download Documents for Printing Later	✓	✓	29 Sep 2017 10:45 by System	Select Profile	
Prompt Me When Printing	Prompt user with a Printing Dialog	✓	✓	29 Sep 2017 10:45 by System	Select Profile	
INTPROJ009LT		✓	✗	31 May 2018 11:49 by Laura Price	✓	Edit Profile
My Silent Print Profile		✓	✓	01 Jun 2018 14:22 by Laura Price	Select Profile	Edit Profile

8. Clicking "Select Profile" will set the Silent Print profile as your chosen print profile in Intelligent Shipper.